Position: **Project Team Leader/Manager:**

About NeuroRx

NeuroRx is a clinical stage, small molecule pharmaceutical company developing novel therapeutics for the treatment of central nervous system disorders. The company is built upon 30 years of basic science and clinical expertise in understanding the role of the brain's N-methyl-D-aspartate (NMDA) receptor in regulating human thought processes in general and in regulating depression and suicidality in specific.

Every day in the United States we lose 100 individuals or more to suicide. About ½ of these may be related to bipolar depression.

The company's lead clinical program is a sequential combination therapy for the Treatment of Severe Bipolar Depression in Patients with Acute Suicidal Ideation and Behavior. In this phase 2b/3 study, treatment is initiated with a single infusion of NRX-100 (ketamine), an FDA-approved anesthetic, followed by approximately six weeks of daily oral NRX-101. NRX-101 is a proprietary, oral fixed-dose combination capsule containing two FDA-approved drugs: D-cycloserine, an NMDA receptor modulator; and Lurasidone, a 5-HT2a receptor antagonist.

Characterized by a deep commitment to patients, we dare to try what others have not.

Project Team Leader/Manager:

POSITION:
Part Time 50%-75%

COMPENSATION:
Depending on experience

LOCATION:
Site based in Radnor, Pennsylvania

ROLE DESCRIPTION:

The Project Team Leader/Manager provides integrative leadership, analytical, planning and implementation support across our functions (Clinical, CMC, Regulatory, Finance, Commercial) ensuring that we deliver.

- Develops and manages the overall project activities & development plan, instilling accountability, enthusiasm and commitment across all internal

team members and the external partner organizations (CRO's, suppliers, etc.)
- Drives and manages the analytics & reporting for key work streams, including weekly cross-functional team meetings (status reports, minutes)
- Monitors critical timelines and goals, proactively managing to potential hurdles, assuring that functions stay on track and budget
- Supports the analytics and leads project planning to secure critical resource requirements and project deliverables (e.g. drug supply, ancillary supportive clinical studies, regulatory milestones)
- Runs key cross-functional meetings, participates or runs select functional meetings
- Helps track team performance (dashboards, management reports) and proactively works with leadership to communicate issues and risks. Develops dashboards, meeting minutes that effectively communicate the status of the program and associated risks.
- Consolidates functional inputs to develop an integrated project schedule, resource plan, and budget.
- Leads team in identification and proactive management of risks / issues within and across zones. Escalates issues to management
- Prepares and, in collaboration with senior leaders, enables milestone review meetings, generating relevant scenarios, recommendations, etc.
- Builds and manages internal documentation platform, ensuring accuracy and access. (e.g. Box, Dropbox, etc.)
- Efficiently implements tasks of broader initiatives and supports team members in implementing select activities. (Investigator meetings, DSMB meeting, etc.)

<u>REQUIREMENTS:</u>
- 8-10 years of relevant drug development project management and functional experience, strong preference for mid / late stage clinical development experiences, especially in smaller pharmaceutical firms
- Passionate about succeeding as a team to deliver life saving treatments,
- "Planner and Doer" mentality
- " Can Do" Mentality. Resilient in overcoming adversity, and uncertainty. We are doing what others have not done.
- Proven analytical skills, enabling a pragmatic path to implementation
- Strong organizational skills coupled with appropriate sense of urgency
- Skilled in the use project management tools and using these to inform working team members and executive leadership (e.g. MS Project, etc.)
- Demonstrated ability to create solid documentation platforms (e.g. Box / Dropbox), making them accessible to teams –
- Knowledge of key regulatory elements & requirements along the development path

NeuroRx

Position: **Project Team Leader/Manager:**

- Ability to work in small teams with limited resources, flexible mindset
- Demonstrated impact through influence, coupled with very good communication skills.
- BA in Sciences / Mgmt., with a preference for advanced degrees MBA, PhD, etc.
- Highly preferred experiences:
    - Relevant drug development functions e.g. clinical development, pharmaceutical sciences / CMC, regulatory, finance.
    - Neuroscience / psychiatry background